

Draft Minutes of Annual Parish Council Meeting held on Wednesday 13th June 2018 Draft

Present Andy Climpson (AC) Gemma Benoliel (GB) Keith Fletcher (KF) Roger Moore (RM)
Joanna Brock (Clerk) Sue Cooper (District Councillor)
Four members of the public.

215 **Apologies:** Peter Lemaire (PL) Marie Johnston (MJ) No apologies from F Bloomfield or S Harrod.

216 **Declarations of interest:** None.

217 **Minutes of last meeting:** These were agreed and signed.

218 **Public session:** Members of the public were keen to speak about the planning application at Eyres Close. This was discussed later in the meeting under 'planning.'

219 **Clerk's report**

All Clerk's actions from the last meeting have been completed, and are reported, if necessary, here or under relevant sections. Clerk spoke with RAF regarding a Ewelme and RAF liaison group, a meet up is to be arranged. EPC computer system will be backed up monthly and taken off site. MJ set up as a signatory on the treasurers account. Clerk liaised with Ewelme News accountant regarding receipts. Dates have been set and displayed for the Exercise of Public Rights, these are 4/6/18 – 13/7/18. SCAS contacted regarding a first aid course which was part of the installation of the village defibrillator, they are no longer offering this. Clerk will research how much it would cost to run a first aid course for parishioners.

220 **County/District Councillors' reports**

Sue Cooper gave a district council report in person. Steve Harrod (OC Councillor) sent a report.

221 **Accounts & Administration**

RESOLVED finance report accepted.

RESOLVED new income and expenditure, as previously circulated. *See Appendix.*

RESOLVED all invoices to date authorised.

RESOLVED the 2017/18 end of year accounts were approved.

RESOLVED Section 1 Annual Return approved and signed.

RESOLVED Section 2 Annual Return approved and signed.

VAT reclaim for 2017/18 completed.

Internal audit approved; governance and accounting procedures have been found to be in good order.

RESOLVED certification to be renewed for the ico (Information Commissioner's Office.)

RESOLVED 6 month deposit has matured. The funds, together with the interest earned, are to be reinvested for 6 months.

222 **August EPC meeting**

RESOLVED not to meet in August.

223 **Planning**

9 Chaucer Court. First floor rear extension over existing single storey rear extension. Existing front open porch canopy to be extended around the side elevation of the existing house.

RESOLVED EPC approves this application.

Eyres Close. Erection of three dwellings. EPC objects to this planning application unless various issues can be addressed. This objection can be overcome by addressing the following:- (1) The Planning Inspector stated that the floor levels must match the original application, which they do not. The floor levels are now planned to be higher. The new houses overlook the existing house's floor levels. (2) The hedge along Eyres Lane should be retained. (3) The bank must be retained. (4) The existing building line must be retained. (5) The rear brick and flint wall should be retained for aesthetic reasons. (6) A rear mixed hedge should be planted to provide a soft border more appropriate to an AONB. (7) The scale of the buildings as shown is out of keeping with the rest of the Close, in particular their roof lines and widths. The planned new houses are wide and have 3 windows across (as opposed to 2 windows across which the existing houses have.) (8) The emerging Neighbourhood Plan will state that the village is in need of more affordable housing, for example 2 and 3 bedroom houses (not 4 and 5 bedroom houses.)

RESOLVED EPC objects to this application.

224 Refurbishment of the Pavilion

Clerk and three Councillors have met with builders at the pavilion. Quotations from two builders are due in by Friday (15th.) An extraordinary meeting may be arranged once all quotes have been received. Grants to be looked into for the pavilion refurbishment.

225 Health & safety issues

Speedwatch would be an initiative EPC would like to take forward. Clerk to arrange this with Thames Valley Police.

Clerk

226 Installation of outdoor gym equipment

A brochure was given to Councillors for circulation. Meetings to be arranged with 3 companies.

Clerk

227 Village maintenance

A tree has been cleared away from the pathway on the Common.

Weeds by the pavilion have been treated.

Grass has been cut by a contractor on the Common while EPC tractor is being repaired.

EPC tractor starter motor has arrived and should be done by the end of next week.

A list of three volunteers has been drawn up for cutting the grass on the Common.

Letter of thanks to be sent to parishioner who sourced and repaired the switch on the tractor. **Clerk**

Car park and footpath repair work has started on the Common.

Water level is high on the Brook and needs a clear out.

KF

Bin cleaning to be chased up.

Clerk

Grass is high in the churchyard. EPC donate £800 to the churchyard each year. Church to be contacted.

GB

228 Ewelme news

Due to Councillor Lemaire's illness, a new editor needs to be found. A potential new editor will be approached. **Clerk KF**

229 Report from the Neighbourhood planning group

The NP group have submitted an informal, draft report to SODC and received feedback. A meeting for parishioners, will be held on 20th June at the village hall. A parish Councillor will attend.

The meeting closed at 21:35

Signed:

Date:

Date of next Meeting – Wednesday 11th July

Appendix

Payments Authorised:

Ref no:

DD	E-on	12.00
SO	Clerk's salary	433.33
556	Colourplus (Ewelme News)	263.37
557	Coulton Tree Services	570.00
558	Millstream Day Centre (auditor's donation)	50.00
559	Friends of Benson Library (auditor's donation)	50.00
560	A J Products (Village Hall Trolley)	390.00
561	Clerk Expenses	33.46
562	Clerk - ico renewal	35.00
563	Benson Sawmills	1,687.56
564	Mr Grant (tractor switch)	4.92
	Total	3,529.64

Receipts since last meeting:

CHQ	Chiltern Chase (pavilion hire)	120.00
CHQ	Stonor Enterprises (Ewelme news)	45.00
CHQ	Chiltern Society (Ewelme news)	48.00
TRF	Lewis (Ewelme news)	16.00
CHQ	Canoe club (pavilion hire)	50.00
	Total	279.00